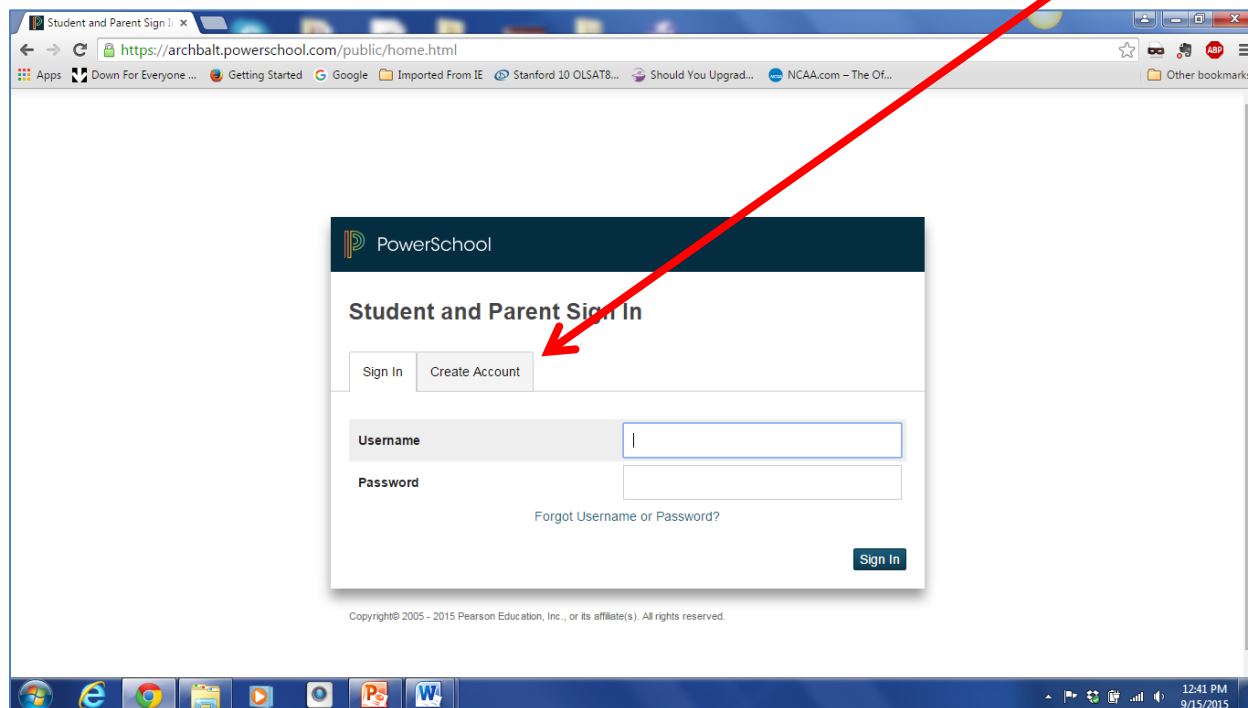


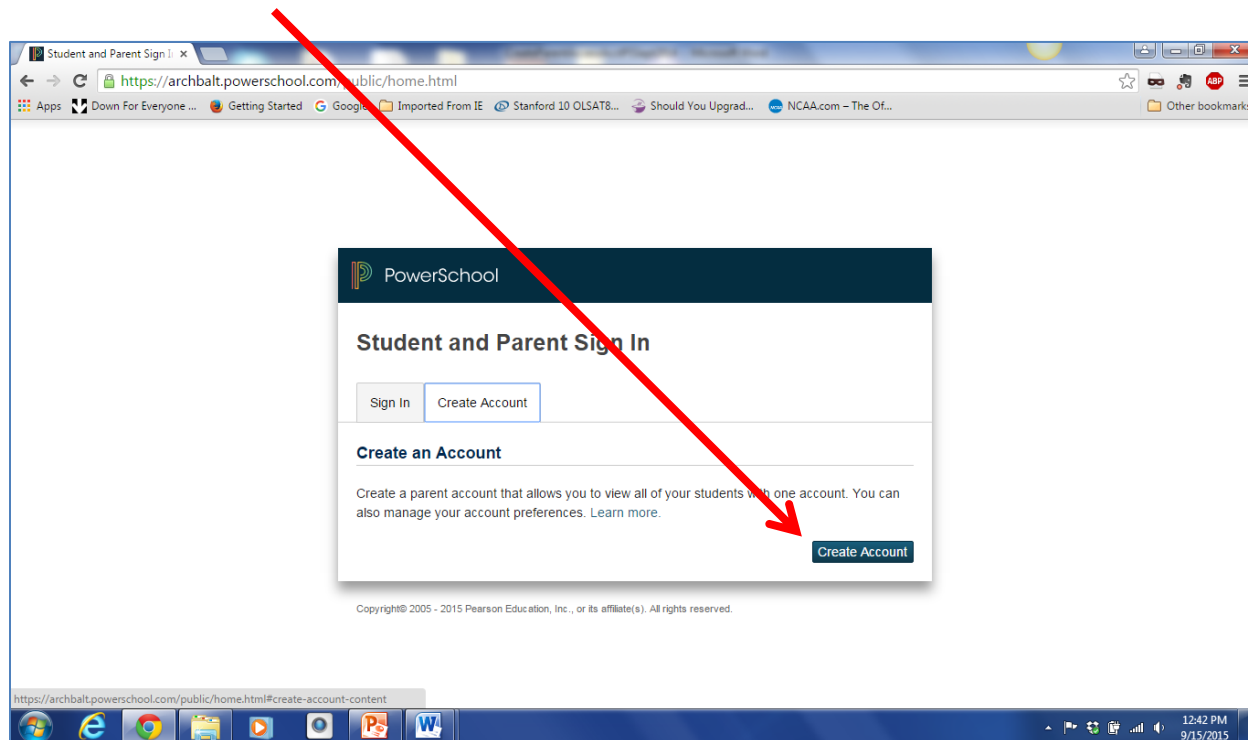
# PowerSchool

## How to Create a Parent Access Account in PowerSchool

1. Go to <https://archbalt.powerschool.com/public> and click on **Create Account**



2. Click **Create Account** again:



### 3. Enter your family information:

The screenshot shows a web browser window with the URL [https://archbalt.powerschool.com/public/create\\_multi\\_student\\_account.html?](https://archbalt.powerschool.com/public/create_multi_student_account.html?). The page title is "PowerSchool Parent Sign". The main content area is titled "Create Parent Account" and contains the following form fields:

- First Name: Nancy
- Last Name: Dalina
- Email: ndalina@ststephenbradshaw.org
- Desired Username: ndalina
- Password: [masked] (Strength: Strongest)
- Re-enter Password: [masked]

Below the "Create Parent Account" section is the "Link Students to Account" section, which includes the instruction: "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account". It contains three numbered rows for student information:

- 1. Student Name: Robyn Dalina; Access ID: DalinRD8; Access Password: [masked]; Relationship: Mother
- 2. Student Name: [empty]; Access ID: [empty]; Access Password: [empty]; Relationship: -- Choose
- 3. Student Name: [empty]

Two callout boxes provide additional instructions:

- Note: DO NOT use your email address as your username. Please remember the new username and password you have created.**
- Enter the Student Name, Access ID, Access Password, and your Relationship to the student. If you have misplaced the access information, please contact the school office.**

4. Scroll down and click **Enter** to create your account.

